

TENANT MOVE-OUT CLEANING

We hope your stay at The Hive has been pleasurable. Please understand that it is your responsibility to leave the leased property in a rent-ready condition. Here is a list of some of the most common areas tenants miss when cleaning.

Please ensure the following cleaning requirements are complete:

General Areas:

- o Remove ALL items from the unit, including garbage.
- o Clean/dust ALL light fixtures, including light globes and surrounding ceiling.
- o Clean inside and front of all cabinets and drawers to remove crumbs, residue, etc.
- o Sweep/Vacuum AND mop all flooring.
- o Wash ALL walls to remove dirt and cobwebs. Magic eraser works good for stains
- o Clean ALL baseboards and ALL vents
- o Clean ALL doors.
- o Clean window, windowsills, tops of windows and window ledge.
- o Dust around tops of ledges/shelving.

Kitchen:

- o Refrigerator. Remove all food items. Clean the inside and outside surfaces and top of refrigerator, clean freezer
- o Wash the front of cabinets/drawers. Remove all items from cabinets/drawers. Clean cabinet shelves and drawers.
- o Clean countertops, sink.
- o Clean stove and oven, inside and out, including bottom drawer.
- o Clean front and inside of microwave.

Living Room:

- o Wipe down all furniture including between couch cushions.

Bathroom:

- o Disinfect the bathroom. Clean mirror. Empty and clean out all cabinets.
- o Clean and remove soap scum and dirt off tub surround.
- o Wash walls to remove dirt.
- o Clean cabinet(s), wash mirror.
- o Clean top, sides, base of toilet. Clean sink.

Bedroom:

- o Dust off ceiling, light fixture and smoke detectors.
- o Wash walls to remove dirt/stains.
- o Clean/Wipe down ALL furniture, inside and out. ALL shelving

****Return parking permits, door keys, mailbox key***

****Tenant must put key, permit in envelope with forwarding mail address.***

RETURN BY DROPPING OFF IN "DROP-BOX" IN FRONT LOBBY

****Tenants must have everything out of their apartment prior to walk through***

****Tenants are responsible for purchasing cleaning supplies***

****Tenants are responsible for properly disposing of items they will not take with them to new residence***

THANK YOU FOR YOUR COOPERATION!